SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA – W)

Finance, Administration, Legal & Public Information Committee Meeting

SLFPA – W Office, 7001 River Road, Marrero, Louisiana 70072

Wednesday, February 13, 2013– 6:00 PM

Meeting is Open to the Public

Agenda and Meeting Notice

*(Subject to Change)*

1. Call to Order and Roll Call
2. Approval of Agenda
3. Public Comments (Limited to 2 minutes per person)
4. Approval of Meeting Minutes
	1. January 15, 2013
5. Land Acquisition
	1. Update from Mr. Miserendino and Ms. Wallace
	2. Review spreadsheet update
6. Financial/Administrative Matters
	1. Review check register
	2. Review financial statements
	3. Review 2013 amended budget
	4. Review Commissioners’ travel expense reports
7. Human Resources Policies and Procedures
	1. Grievance policy
	2. Employee recognition program
		1. Update from Mr. Dauphin and Ms. Ford
		2. Discuss budget amount
	3. Development of resolution officer program*(defer to March)*
	4. Vehicle Policy *(under review by staff defer to March)*
	5. Vehicle usage policy *(under review by staff defer to March)*
	6. Development of safety program *(defer to March)*
8. Next Meeting: SLFPA – W Office

 7001 River Road

 Marrero, Louisiana 70072

 Tuesday, March 12, 2013

 6:00 – 8:00 PM

1. Adjournment

 Janis Rogers

 (Name of Authorized Person)

 Southeast Louisiana Flood Protection Authority –West

 (Name of Taxing District)

 7001 River Road, Marrero, LA 70072

 (Address)

 (504) 340-0318

 (Telephone Number)

In accordance with the Americans with Disabilities Act, if you need special assistance,

please contact Janis Rogers at (504) 340-0318, describing the assistance that is necessary.